

# **O.S.R.T. BYLAWS**

## **ARTICLE I**

### **Name**

The name of this organization shall be the Ohio Society of Radiologic Technologists hereinafter referred to as the Society.

## **ARTICLE II**

### **PURPOSE and FUNCTIONS**

#### **Section 1: Purpose**

To provide quality services to the membership including continuing professional development opportunities: advocate the safe and appropriate use of imaging and radiotherapeutic disciplines and specialties; promote professionalism through high ethical standards: and influence health policy. The Society may conduct legislative activities in furtherance of these purposes.

#### **Section 2: Functions**

The Society is driven by its Strategic Plan which is periodically reviewed and revised based on input from the membership and includes the following functions:

- A. Health Policy: proactively influence health policy.
- B. Professional Linkages: develop linkages between Radiologic professionals and among other health professionals and organizations.
- C. Member Services: offer information dissemination and member benefits.
- D. Continuing Professional Education: provide quality, diverse, convenient, accessible, and affordable continuing education.
- E. Public Relations: promote the imaging and radiotherapeutic professions.
- F. Organizational Operation and Management: conduct business in an efficient manner accountable to the membership.
- G. Stewardship: assure organizational effectiveness through prudent use of resources and dedication to continuous improvement.

## **ARTICLE III**

### **Membership**

#### **Section 1: Policy**

- A. The Society shall be noncommercial and nonsectarian. No corporate enterprise shall be endorsed by it. The name of the Society or any member of its Board of Directors or staff, in their official capacities, shall not be used in connection with a corporate company for other than the regular functions of the Society.
- B. The Society is committed to equal opportunity and nondiscrimination in all programs and activities. No one shall be denied opportunities or benefits on the basis of age, sex, color, race, creed, national origin, religious persuasion, marital status, sexual orientation, gender identity, military status, political belief or disability.

#### **Section 2: Qualifications**

The membership of the Society shall be those persons involved in the radiologic sciences. All candidates for membership, except Life, and Honorary members, shall submit the prescribed application form, properly completed, together with the required fees, and shall furnish any additional information as may be required.

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## **Section 3: Categories**

The membership of the Society shall consist of Active, Associate, Student, Honorary, Life and Retired Members.

- A. Active Members will be those members who are registered by the American Registry of Radiologic Technologists (ARRT) or its equivalent, or hold an unrestricted license under state statutes. They have all rights, privileges and obligations of membership including the right to vote, debate, and hold office in the Society, and serve as a delegate in the ASRT House of Delegates.
- B. Associate Members will be those members who do not qualify for active membership, but show an interest and support in promoting the purposes and functions of the Society. Associate Members may include those involved with technical, educational, managerial or corporate aspects of the radiologic sciences. They have the obligations and privileges of active members except to vote and hold office in the Society, and serve as a delegate in the ASRT House of Delegates.
- C. Student Members will be those student technologists who are enrolled in a primary medical imaging or radiotherapeutic program accredited by a Joint Review Committee or equivalent. Eligibility for student membership shall terminate on initial certification or discontinuation of such education. Student Members shall have all the obligations and privileges of active members except the right to vote or hold office.
- D. Honorary Members will be those persons whom the Society desires to honor because of their demonstrated interest in and/or contributions to the Society. Honorary membership shall be granted by a unanimous vote of the Board of Directors. Honorary Members shall pay no dues and shall have all the privileges and obligations of active members except the right to vote or hold office.
- E. Life Members will be active members who have rendered unusual service to the Society. Life membership shall be granted by a unanimous vote of the Board of Directors. Life Members shall pay no dues and shall have all the obligations and privileges of an active member.
- F. Retired Members will be members who hold retired status with the American Registry of Radiologic Technologists (ARRT) or equivalent or who meet Social Security Administration requirements for retirement. They shall have the right to vote but shall not have the right to hold office or serve as a delegate in the House of Delegates

## **Section 4: Resignation**

Any member shall have the right to resign by written communication to the Society's business address.

## **Section 5: Suspension and Expulsion**

Any member may be suspended or terminated for cause. Sufficient cause for such suspension or termination of membership shall be a violation of the Bylaws or any lawful rule or practice duly adopted by the Society or any other conduct prejudicial to the interests of the Society.

- A. If the Board of Directors deems the charges to be sufficient; the person charged shall be advised in writing of the charges.
- B. A statement of charges shall be sent by certified or registered mail to the last recorded address of the member at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D. The member shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.

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E. Suspension or expulsion shall be by two-thirds (2/3) vote of the entire membership of the Board of Directors.

## **Section 6: Reinstatement**

A member who has resigned or whose membership has been deleted from the Society for other reasons may be reinstated only after filing a new application and paying fees as a new member.

## **ARTICLE IV** **Membership Dues**

Membership dues for all categories shall be proposed by the Board of Directors and adopted by a majority vote of the returned ballots. Notice of proposed dues change shall be provided to the membership at least thirty (30) days prior to the time of voting.

## **ARTICLE V** **Voting Procedure**

The presiding officer shall establish voting procedures conducive to the needs of the Society and are applicable to the business to be conducted.

## **ARTICLE VI** **Board of Directors**

### **Section 1: Composition**

The Board of Directors of this Society shall consist of eleven (11) members consisting of the following: President-elect, President, Junior Chairperson, Senior Chairperson, six (6) members-at-large, one (1) radiologic sciences/medical imaging student.

### **Section 2: Qualifications for Member-at-Large**

- A. Active membership in the OSRT for two (2) consecutive years immediately prior to nomination;
- B. Maintain active OSRT membership for the duration of the term;
- C. Maintain current ASRT membership;
- D. Service as an OSRT or OSRT-ERF committee member or OSRT-ERF Director for a minimum of one (1) year.

### **Section 3: Elections**

- A. Nominations
  1. A nominating committee shall be appointed by the President with approval by the Board of Directors.
  2. The Nominations Committee shall consist of a minimum of five (5) members ideally representing the northwest, northeast, southwest, southeast and central regions of Ohio.
  3. Nominations shall be sent to the Nominations Committee.
  4. The committee shall select and screen all candidates to ensure that all candidates have the proper credentials and are willing to serve if elected.
  5. It shall be the responsibility of the Nominations Committee to publicize and present all the qualified candidates on the ballot.

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- B. Balloting: Members-at-Large**
  - 1. The elected Directors of the Board shall be divided into three (3) groups of two (2) Members-at-Large. One group will be elected by the membership each year and shall serve a three (3) year term.
  - 2. The highest vote recipients from returned ballots shall be elected as Directors. In the event of a tie vote, a vote will be retaken at the first business session of the Annual Meeting until one person has a majority vote.
  - 3. The results of the balloting shall be announced to the membership.
- C. Balloting: President-elect**
  - 1. One active member shall be elected by the membership as President-elect and shall serve a one-year term.
  - 2. The highest vote recipient from returned ballots shall be elected as President-elect. In the event of a tie vote, a vote will be retaken at the first business session of the Annual Meeting until one person has a majority vote.
  - 3. The results of the balloting shall be announced to the membership.
- D. Student Director:** The Executive Committee of the Board of Directors shall appoint one (1) student member to the Board of Directors from the qualified applicants. The appointed student shall be a Student Member of the Society and serve a one (1) year term. The Student Director shall have voting rights on the Board but may not hold office.

## **Section 4: Responsibilities**

The Board of Directors shall be vested with the responsibility of the management of the business of the Society in accordance with the Strategic Plan and as delineated in the Society Policy and Procedure Manual.

## **Section 5: Voting**

Each member of the Board of Directors shall have one vote and there shall be no proxy voting.

## **Section 6: Vacancies**

A vacancy of Member-at Large on the Board of Directors shall be filled by an appointment agreed upon by the majority vote of the remaining members of the Board of Directors to complete the unexpired term.

## **Section 7: Meetings**

A Board of Directors meeting may be called at such time and place as designated by the officers. Dates, times and locations of meetings shall be communicated to the membership. The Board of Directors may permit any or all members to participate in a meeting by, or conduct the meeting through the use of, any means of communication by which all members participating may simultaneously hear each other during the meeting.

## **Section 8: Quorum**

A quorum for a Board of Directors meeting shall consist of a majority of the Directors including two (2) officers.

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## **Section 9: Censure, Reprimand and Removal of a Director**

Any Director may be censured, reprimanded or removed from the Board for dereliction of duty or conduct detrimental to the Society. Such action may be initiated when the Board of Directors receives formal and specific charges against a Board member.

- A. If the Board deems the charges to be sufficient; the person charged shall be advised in writing of the charges.
- B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the Director at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D. The Director shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.
- E. Censure, reprimand or removal shall be by two-thirds (2/3) vote of the entire membership of the Board of Directors.

## **ARTICLE VII** **Officers**

### **Section 1: Offices**

The offices of the Society shall be Senior Chairperson of the Board, Junior Chairperson of the Board, President, and President-Elect.

### **Section 2: Qualifications for President-Elect**

- A. Active membership in the society for four (4) consecutive years immediately prior to nomination and at the time of nomination.
- B. Active OSRT membership for the duration of the term on the Board of Directors;
- C. Served as a Member-at-Large for a minimum of one (1) term prior to assuming the office
- D. Active membership in the ASRT and membership for four (4) years and maintain during term of office.
- E. Demonstrate current practice in Radiologic Sciences at the time of nomination.

### **Section: 3 Term**

The President-Elect shall serve consecutive one year terms as President-Elect, President, Junior Chairperson of the Board and Senior Chairperson of the Board.

### **Section 4: Duties**

- A. **President-Elect:** The President-Elect shall become familiar with the activities of the Society and shall make all preparations necessary for elevation to the office of President.
- B. **President:** The President shall preside at all meetings of the Society and perform all duties consistent with the office of President as delineated in the Society Policy and Procedure Manual. The President shall be an ex-officio member of all committees, except the nominating committee. The President shall appoint committees unless otherwise provided in the bylaws.
- C. **Junior Chairperson of the Board:** The Junior Chairperson of the Board shall be appointed to serve on the Ohio Society of Radiologic Technologists Education and Research Foundation Board and as advisor to the OSRT President- Elect.

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D. **Senior Chairperson of the Board:** The Senior Chairperson of the Board shall serve as an advisor to the President and shall preside at all OSRT Board of Directors meetings. At the Board of Directors meetings, the Senior Chairperson shall vote only in the event of a tie vote.

## **Section 5: Vacancies**

- A. In the event of a vacancy of the office of President, the President-Elect shall assume the duties of President for the remainder of the term.
- B. A vacancy of the office of President-Elect shall be filled by special election of the membership.
- C. A vacancy in any other office shall be filled by an appointment agreed upon by a majority of the remaining members of the Board of Directors for the remainder of the term.

## **Section 6: Executive Committee**

The Executive Committee shall be comprised of all officers of the Society. The Senior Chairperson of the Board will preside over all Executive Committee meetings.

## **Section 7: Censure, Reprimand and Removal of an Officer**

Any officer may be censured, reprimanded or removed from the office for dereliction of duty or conduct detrimental to the Society. Such action may be initiated when the Board of Directors receives formal and specific charges against an officer.

- A. If the Board deems the charges to be sufficient; the person charged shall be advised in writing of the charges.
- B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the officer at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D. The officer shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.
- E. Censure, reprimand or removal shall be by two-thirds (2/3) vote of the entire membership of the Board of Directors.

## **ARTICLE VIII** **Affiliate Delegates to the ASRT House of Delegates**

### **Section 1: Appointment**

- A. Two Society and at least one alternate delegate shall be appointed by a majority vote of the Board of Directors.
- B. The Society shall submit to ASRT the names of the appointed delegates in accordance with ASRT deadlines.

### **Section 2: Qualifications**

Delegates shall meet the qualifications as stated by the ASRT.

### **Section 3: Responsibilities**

Delegates shall perform the duties of the position as required by the ASRT

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## **Section 4: Absence**

An absence exists when an appointed Society delegate is unable to fulfill the duties of the position during the ASRT House of Delegates' meeting. The delegate shall be considered absent for the purpose of that meeting only. It is the responsibility of the Society delegate to notify the ASRT, the Speaker of the House, and the alternate delegate of the delegate's inability to attend the conference, as soon as possible. The alternate delegate shall be seated for that meeting only. Any delegate position or alternate delegate position not filled by the appointment process remains open. There shall be no on-site credentialing of delegates.

## **Section 5: Vacancies**

A vacancy exists when a delegate has submitted a written letter of resignation or when a delegate position has not been filled by the appointment process. A delegate vacancy caused by the written resignation of a delegate shall be filled by the appointed alternate delegate.

## **Section 6: Censure, Reprimand and Removal**

Any Society delegate may be censured, reprimanded or removed from the position for dereliction of duty or conduct detrimental to the ASRT or the Society. Such action may be initiated when either Board of Directors receives formal and specific charges against the delegate.

- A. If the Board of Directors deems the charges to be sufficient, the person charged shall be advised, in writing, of the charges.
- B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the delegate at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D. The delegate shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.
- E. Censure, reprimand or removal shall be by two-thirds (2/3) vote of the respective Board of Directors.

## **ARTICLE IX** **Meetings**

### **Section 1: Annual Meeting**

The Society shall hold an Annual Meeting for the purpose of conducting the business of the Society as directed in the Strategic Plan.

### **Section 2: Quorum**

A quorum for a meeting of the membership shall consist of not less than twenty-five percent (25%) of the voting members registered at the meeting, including two (2) officers.

## **ARTICLE X** **Committees**

- A. The Board of Directors shall establish committees as delineated in the Strategic Plan and Policy and Procedure Manual.
- B. Such committees shall be responsible to the Board of Directors and may be altered or eliminated at any time by the Board of Directors.

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- C. The President shall appoint the members of the committees unless in conflict with other sections of the bylaws.
- D. A vacancy in any committee shall be filled by appointment by the President.

## **ARTICLE XI**

### **Affiliate Subordinates**

An affiliate subordinate describes a local active society or chapter that is affiliated with The Society.

#### **Section 1: Responsibilities**

An affiliate subordinate will be considered organized when the following documents have been submitted and approved by the Society and ASRT:

- A. File for incorporation with the State of Ohio or provide proof of active incorporation.
- B. Apply for or show proof of a Tax Identification Number or Employer Identification Number from the IRS.
- C. File annually with the IRS Form 990 or provide proof of recent tax filling.
- D. Submit copies of current bylaws and articles of incorporation
- E. Report yearly meeting dates and annual budget information
- F. Provide affiliate subordinate officers' contact information and confirm that the officers are members of the Society and ASRT.

#### **Section 2: Revocation**

Revocation of an affiliate subordinate may occur if special conditions exist.

These special conditions are:

- A. Affiliate subordinate does not wish to complete the compliance process.
- B. Provide required updated documents on an annual basis.
- C. Adopts or persists in policies and procedures contrary to the purposes of the Society.
- D. Fails to regulate its members and business to that the by-laws, principles, purposes and procedures of the Society shall not be superseded or obstructed.

#### **Section 3: Fiduciary Responsibility**

The Society and ASRT shall not be responsible for any debts or utterances made by any affiliate subordinate.

#### **Section 4: Noncompliance**

The Society and ASRT will not recognize the noncompliant affiliate subordinate in any way and will not provide any services to affiliate subordinates that do not comply with ASRT affiliate subordinate policies and procedures.

## **ARTICLE XII**

### **Parliamentary Authority**

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the Society in all cases to which they are applicable and in which they are consistent with these bylaws.

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## **ARTICLE XIII**

### **Amendments**

Amendments to the bylaws may be proposed by the Board of Directors or any active member. The President will appoint a committee to review and revise bylaws as needed. These bylaws may be amended by a two-thirds (2/3) vote of the returned ballots. Members will be notified of proposed amendments at least thirty (30) days prior to the time of voting. Amendments shall be effective immediately unless otherwise specified.

## **ARTICLE XIV**

### **Indemnification**

Every officer, director, staff or delegate of the Society shall be indemnified by the Society against all expenses and liabilities, including attorney fees, in connection with any threatened, pending or completed proceeding in which the above-named individual is involved by reason of being or having been an officer, director, staff or delegate of the Society if the above named individual acted in good faith and within the scope of the above-named individual's authority and in a manner reasonably believed to be not opposed to the best interests of the Society. In no event shall indemnification be paid to or on behalf of any above named individual going beyond or acting beyond the powers granted by authority of this organization or bylaw. The foregoing right of indemnification shall be in addition to, and not exclusive of, all other rights to which such officer, director, staff or delegate may be entitled.

## **ARTICLE XV**

### **Dissolution**

In the event of dissolution or final liquidation of the Society, all of its assets remaining, after payment of its obligations shall have been made or provided for, shall be distributed to and among such corporations, foundations, or other organizations organized and operated exclusively for scientific and educational purposes, consistent with those of the Society, as shall be designated by the Board of Directors.

**Revised:**  
3/30/00  
4/15/00  
4/21/02  
4/29/03  
4/16/04  
4/20/07  
5/6/10  
4/06/13  
3/1/14  
09/15/16