

# O.S.R.T. BYLAWS

## ARTICLE I: Name

The name of this organization shall be the Ohio Society of Radiologic Technologists hereinafter referred to as the Society.

## ARTICLE II: Purpose and Function

### Section 1: Purpose

To provide

- quality services to the membership including to provide continuing professional development opportunities.
- advocacy for the safe and appropriate use of imaging and radiotherapeutic disciplines and specialties; and
- promotion of professionalism through high ethical standards.

The Society may conduct legislative activities in furtherance of these purposes.

### Section 2: Function

The Society is driven by its Strategic Plan which is periodically reviewed and revised based on input from the membership.

## ARTICLE III: Membership

### Section 1: Policy

- A. The Society shall be noncommercial and nonsectarian. No corporate enterprise shall be endorsed by it. The name of the Society or any member of its Board of Directors or staff, in their official capacities, shall not be used in connection with a corporate company for other than the regular functions of the Society.
- B. The Society is committed to equal opportunity and nondiscrimination in all programs, activities, and membership eligibility.

### Section 2: Qualifications

The membership of the Society shall be those persons involved in medical imaging and radiation therapy professions. All candidates for membership, except Life, and Honorary members, shall submit the prescribed application form, properly completed, together with the required fees, and shall furnish any additional information as may be required.

### Section 3: Categories

The membership of the Society shall consist of Active, Associate, Student, and Retired Members.

#### Voting Members

- A. Active Members will be those members who are registered by the American Registry of Radiologic Technologists (ARRT) or its equivalent or hold an unrestricted license under state statutes. They have all rights, privileges and obligations of membership including the right to serve on committees, vote, debate, and hold elected positions on the Board of Directors in the Society and may serve as an Ohio affiliate delegate

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in the ASRT House of Delegates. Retired Members will be former active OSRT members who hold retired status with the American Registry of Radiologic Technologists (ARRT) or equivalent credential. Retired Members shall pay no dues, shall have the right to vote but shall not have the right to hold an elected position on the Board of Directors, or serve as an Ohio affiliate delegate in the ASRT House of Delegates.

## Non-voting Members

- A. Associate Members will be those members who do not qualify for active membership but show interest and support in promoting the purposes and functions of the Society. Associate Members may include those involved with technical, educational, managerial, or corporate aspects within the medical imaging and radiation therapy professions. They have the obligations and privileges of active members except the right to vote, hold an elected position on the Board of Directors, or serve as an Ohio affiliate delegate in the ASRT House of Delegates.
- B. Student Members will be those student technologists who are enrolled in a primary medical imaging or radiotherapeutic program that is accredited either programmatically or institutionally. Eligibility for student membership shall terminate on initial certification or discontinuation of such education. Student Members shall have all the obligations and privileges of active members except the right to vote, hold an elected position on the Board of Directors, or serve as an Ohio affiliate delegate in the ASRT House of Delegates.

## **Section 4: Member Recognitions**

- A. Life Membership shall be awarded by a unanimous vote of the Board of Directors to active or retired members who have rendered unusual service to the Society. Active or retired members awarded with life membership shall pay no dues, pay no OSRT Student Educator Symposium and Annual Meeting registration fees.
- B. Honorary Membership shall be awarded by a unanimous vote of the Board of Directors to individuals in recognition of their demonstrated interest in and/or contributions to the Society. Honorary Members shall pay no dues and shall have all the privileges and obligations of active members except the right to vote, hold an elected position on the Board of Directors or serve as an Ohio affiliate delegate in the ASRT House of Delegates.

## **Section 5: Resignation**

Any member shall have the right to resign by written communication to the Society.

## **Section 6: Suspension and Expulsion**

Any member may be suspended or terminated for cause. Sufficient cause for such suspension or termination of membership shall be a violation of the Bylaws or practice duly adopted by the Society or any other conduct prejudicial to the interests of the Society.

- A. If the Board of Directors deems the charges to be sufficient; the person charged shall be advised in writing of the charges.
- B. A statement of charges shall be sent by certified or registered mail to the last

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recorded address of the member at least twenty (20) days before final action is taken.

- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D. The member shall have the opportunity to appear in person and be accompanied by a representative to present any defense to such charges before action is taken.
- E. Suspension or expulsion shall be by two-thirds (2/3) vote of the entire membership of the Board of Directors.

## **Section 7: Reinstatement**

- A. A member who has resigned or whose membership has lapsed may be reinstated only after filing a new application and paying fees as a new member.
- B. A member who has been suspended or expelled may be reinstated only after filing a new application, paying fees as a new member, and an affirmative vote by two-thirds (2/3) of the entire membership of the Board of Directors.

## **ARTICLE IV: Membership Dues**

Membership dues for all categories shall be proposed by the Board of Directors and adopted by a majority vote of the members' returned ballots. Notice of proposed dues change shall be provided to the membership at least thirty (30) days prior to the time of voting.

## **ARTICLE V: Voting Procedure**

The presiding officer shall establish voting procedures conducive to the needs of the Society and applicable to the business to be conducted.

## **ARTICLE VI: Board of Directors**

### **Section 1: Composition**

The Board of Directors of this Society shall consist of ten (10) members consisting of the following: President-elect, President, Chairperson, six (6) Directors-at-large, and one (1) Student Director. (Note: effective at Annual Meeting 2027)

### **Section 2: Qualifications for Director-at-Large**

- A. Demonstrate current practice in the medical imaging or radiation therapy profession at the time of nomination.
- B. Active membership in the OSRT for two (2) consecutive years immediately prior to nomination; or one (1) year as a student director and consecutively one-year active membership in the OSRT immediately prior to nomination.
- C. Active OSRT membership for the duration of the term.
- D. Active ASRT membership for the duration of the term; and

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- E. Service as an OSRT Business Association committee member or Ohio Society of Radiologic Technologists Education and Research Foundation committee member or Ohio Society of Radiologic Technologists Education and Research Foundation. Trustee for a minimum of one (1) year.

## Section 3: Elections

### A. Nominations

1. A nominating committee shall be appointed by the President with approval by the Board of Directors.
2. The Nominating Committee shall consist of members ideally representing the northwest, northeast, southwest, southeast, and central regions of Ohio.
3. The committee shall solicit nominations from voting members.
4. The committee shall ensure all nominees have the proper qualifications and are willing to serve if elected.
5. The slate of candidates will be publicized and presented on the ballot.

### B. Balloting: Directors-at-Large

1. Two (2) Directors-at-large will be elected each year and will serve a three (3) year term.
2. The highest vote recipients from returned ballots shall be elected as Directors. In the event of a tie vote, a vote will be immediately retaken until one person has a majority vote.
3. The results of the balloting shall be announced to the membership.

### C. Balloting: President-elect

1. One (1) active member shall be elected by the membership as President-elect and shall serve a one-year term.
2. The highest vote recipient from returned ballots shall be elected as President-elect. In the event of a tie vote, a vote will be immediately retaken until one (1) person has a majority vote.
3. The results of the balloting shall be announced to the membership.

- D. Student Director: The Executive Committee of the Board of Directors shall appoint one (1) student member to the Board of Directors from the qualified applicants. The appointed student shall be a student member of the Society and serve a one (1) year term. The Student Director shall have voting rights on the Board of Directors but may not hold elected office.

## Section 4: Responsibilities

The Board of Directors shall be vested with the responsibility of the management of the business of the Society in accordance with the Strategic Plan and as delineated in the Society Policy and Procedure Manual.

## Section 5: Voting

Each member of the Board of Directors shall have one vote and there shall be no proxy voting. If voting is not anonymous, then the Chairperson votes only after all other votes have been cast. ( NOTE: effective after Annual Meeting 2027)

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## **Section 6: Vacancies**

A vacancy of a Director-at-large position on the Board of Directors shall be filled by an appointment approved by a two-thirds (2/3) vote of the remaining members of the Board of Directors.

## **Section 7: Meetings**

A Board of Directors meeting may be called at such time and place as designated by the officers. Dates, times, and locations of meetings shall be communicated to the membership. The Board of Directors may permit any or all Board members to participate in a meeting by or may conduct the meeting via the use of any means of communication that allows all participating members to hear each other simultaneously.

## **Section 8: Quorum**

A quorum for a Board of Directors meeting shall consist of a majority of the Directors including two (2) officers.

## **Section 9: Reprimand and Removal of a Director**

Any Director may be reprimanded or removed from the Board for dereliction of duty or conduct detrimental to the Society. Such action may be initiated when the Board of Directors receives formal and specific charges against a Board member.

- A. If the Board deems the charges to be sufficient, the person charged shall be advised in writing of the charges.
- B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the Director at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D. The Director shall have the opportunity to appear in person and be accompanied by a representative to present any defense to such charges before action is taken.
- E. Reprimand shall be by two-thirds (2/3) vote of the entire membership of the Board of Directors, excluding the person charged.
- F. Removal shall be by three-fourths (3/4) vote of the entire membership of the board of directors, excluding the person charged.

## **ARTICLE VII: Officers**

### **Section 1: Officers**

The officers of the Society shall be President-elect, President, and Chairperson of the Board. (Effective at Annual Meeting 2027)

### **Section 2: Qualifications for President-elect**

- A. Demonstrate current practice in the medical imaging or radiation therapy profession at the time of nomination

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- B. Active membership in the Society for four (4) consecutive years immediately prior to nomination, at the time of nomination, and throughout the duration of the term on the Board of Directors.
- C. Service as a Director-at-Large for a minimum of one (1) three-year (3) term prior to assuming the office.
- D. Active membership in the ASRT at least two (2) years prior to nomination and maintained during term of office.

### **Section: 3 Term**

The President-elect shall serve consecutive one-year terms as President-elect, President, and Chairperson of the Board.

### **Section 4: Duties**

- A. President-elect: The president-elect shall become familiar with the activities of the Society and shall make all preparations necessary for elevation to the office of President and shall be appointed to serve as a trustee on the Ohio Society of Radiologic Technologists Education and Research Board. ( NOTE: effective after Annual Meeting 2027)
- B. President: The President shall preside at all meetings of the Society and perform all duties consistent with the office of President as delineated in the Society Policy and Procedure Manual. The President shall be an ex-officio member of all committees, except the Nominating Committee. The President shall appoint committees unless otherwise provided in the bylaws and serve as advisor to the OSRT President-elect. (NOTE: effective after Annual Meeting 2027)
- C. Chairperson of the Board: The Chairperson of the Board shall serve as an advisor to the President and shall preside at all OSRT Board of Directors meetings. At the Board of Directors meetings, the Chairperson shall vote after all other votes are cast.

### **Section 5: Vacancies**

- A. In the event of a vacancy of the office of President, the President-elect shall assume the duties of President for the remainder of the term.
- B. A vacancy of the office of President-elect shall be filled by special election of the membership.
- C. A vacancy in any other office shall be filled by an appointment approved by a two-thirds (2/3) vote of the remaining members of the Board of Directors.

### **Section 6: Executive Committee**

The Executive Committee shall be comprised of all officers of the Society. The Chairperson of the Board will preside over all Executive Committee meetings.(NOTE: effective after Annual Meeting 2027)

### **Section 7: Reprimand and Removal of an Officer**

Any Officer may be reprimanded or removed from the office for dereliction of duty or conduct detrimental to the Society. Such action may be initiated when the Board of Directors receives

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formal and specific charges against an officer.

- A. If the Board deems the charges to be sufficient; the person charged shall be advised in writing of the charges.
- B. A statement of the charges shall be sent to the email address on file with the Operations Manager and by certified or registered mail to the last recorded address of the officer at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D. The officer shall have the opportunity to appear in person and be accompanied by a representative to present any defense to such charges before action is taken.
- E. Reprimand shall be by two-thirds (2/3) vote of the entire membership of the Board of Directors, excluding the person charged.
- F. Removal shall be by three-fourths (3/4) vote of the entire membership of the Board of Directors excluding the person charged.

## **ARTICLE VIII: Affiliate Delegates to the ASRT House of Delegates**

### **Section 1: Appointment**

- A. Two (2) affiliate and two (2) alternate delegates shall be appointed by a majority vote of the Board of Directors.
- B. The Society shall submit to ASRT the names of the appointed delegates in accordance with ASRT deadlines.

### **Section 2: Qualifications**

Delegates shall meet the qualifications as stated by the ASRT.

### **Section 3: Responsibilities**

Delegates shall perform the duties of the position as required by the ASRT.

### **Section 4: Absence**

An absence exists when an appointed affiliate delegate is unable to fulfill the duties of the position during the ASRT House of Delegates meeting. The delegate shall be considered absent for the purpose of that meeting only. It is the responsibility of the affiliate delegate to notify the ASRT and the OSRT Chairperson of the Board as soon as possible of the delegate's inability to attend the meeting. The alternate delegate shall be seated for that meeting only. Any delegate position or alternate delegate position not filled by the appointment process remains open. All affiliate and alternate delegates shall be approved by the ASRT prior to the meeting.

### **Section 5: Vacancies**

A vacancy exists when a delegate has submitted a written letter of resignation or when a delegate position has not been filled by the appointment process. A delegate vacancy caused by the written resignation of a delegate shall be filled by one of the appointed

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alternate delegates.

## Section 6: Reprimand and Removal

Any affiliate delegate may be reprimanded or removed from the position for dereliction of duty or conduct detrimental to the ASRT or the Society. Such action may be initiated when either Board of Directors receives formal and specific charges against the delegate.

- A. If the Board of Directors deems the charges to be sufficient, the person charged shall be advised, in writing, of the charges.
- B. A statement of the charges shall be sent to the email address on file with the Operations Manager and by certified or registered mail to the last recorded address of the delegate at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D. The delegate shall have the opportunity to appear in person and be accompanied by a representative to present any defense to such charges before action is taken.
- E. Reprimand shall be by two-thirds (2/3) vote of the respective Board of Directors, except the person charged.
- F. Removal shall be by three-fourths (3/4) vote of the entire membership of the board of Directors, excluding the person charged.

## ARTICLE IX: Meetings

### Section 1: Annual Meeting

The Society shall hold an Annual Meeting for the purpose of conducting the business of the Society to include approval of the proposed budget and installation of Board officers and incoming Directors-at-Large.

### Section 2: Quorum

A quorum for a meeting of the membership shall consist of not less than twenty-five percent (25%) of the voting members registered for the meeting, including a minimum of two (2) officers.

## ARTICLE X: Committees

- A. The Board of Directors shall establish standing committees as delineated in the Strategic Plan and Policy and Procedure Manual.
- B. Such committees shall be responsible to the Board of Directors and may be altered or eliminated at any time by the Board of Directors.
- C. The President shall appoint the members of the committees unless in conflict with other sections of the bylaws.

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D. A vacancy in any committee may be filled by appointment by the President.

## ARTICLE XI: Affiliate Subordinates

An affiliate subordinate describes a local active society or chapter that is affiliated with the Society. Application for affiliate subordinate status must follow OSRT and ASRT policies and procedures.

### Section 1: Responsibilities

An affiliate subordinate must remain in compliance with OSRT and ASRT policies and procedures.

### Section 2: Revocation

Revocation of an affiliate subordinate may occur if the affiliate subordinate does not remain in compliance with OSRT and ASRT policies and procedures.

### Section 3: Fiduciary Responsibility

The OSRT and ASRT shall not be responsible for any debts or utterances made by any affiliate subordinate.

### Section 4: Noncompliance

The OSRT and ASRT will not recognize the noncompliant affiliate subordinate in any way and will not provide any services to affiliate subordinates that do not comply with ASRT affiliate subordinate policies and procedures.

## ARTICLE XII: Parliamentary Authority

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the Society in all cases to which they are applicable and in which they are consistent with these bylaws, OSRT Articles of Incorporation or state and federal laws.

## ARTICLE XIII: Amendments

Amendments to the bylaws may be proposed by the Board of Directors or any active member. The President will appoint a committee to review and revise bylaws as needed. These bylaws may be amended by a two-thirds (2/3) vote of the returned ballots. Members will be notified of proposed amendments at least thirty (30) days prior to the time of voting. Amendments shall be effective immediately unless otherwise specified.

## ARTICLE XIV: Indemnification

Every officer, director, staff or delegate of the Society shall be indemnified by the Society against all expenses and liabilities, including attorney fees, in connection with any threatened, pending or completed proceeding in which the above-named individual is involved by reason of being or having been an officer, director, staff or delegate of the Society if the above-named individual acted in good faith and within the scope of the above-named individual's authority and in a manner reasonably believed to be not opposed to the best interests of the Society. In no event shall indemnification be paid to or on behalf of any above-named individual going beyond or acting beyond the powers granted by authority of this organization

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or bylaw. The foregoing right of indemnification shall be in addition to, and not exclusive of, all other rights to which such officer, director, staff, or delegate may be entitled.

### ARTICLE XV: Dissolution

In the event of dissolution or final liquidation of the Society, all of its assets remaining, after payment of its obligations shall have been made or provided for, shall be distributed to and among such corporations, foundations, or other organizations organized and operated exclusively for scientific and educational purposes, consistent with those of the Society, as shall be designated by the Board of Directors.

**Revised:**

04/06/13

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09/15/16

04/7/18

02/23/2021

08/7/2024

02/20/2026